

# **EXHIBIT B**



## New Employee Checklist

### EMPLOYEE INFORMATION

Name:

franks, Justin.

Hire Date:

10/12/2015

Termination Date:

Purge Date:

100 operations  
✓ oracle

### Employee signed documents prior to employment.

☒ Offer Letter

☒ Job Description

☒ Employee Patent and Confidential Information Agreement (Exhibit A)

### Employees must submit to HR the listed documents (signed) within 7 business days of employment.

☒ Acknowledgement of Receipt (Employee Handbook)

☒ Agreement to Arbitration of Disputes

☒ Certification of Compliance – Conflicts of Interest (Exhibit B)

### Employer representative must complete Section 2. of I-9 within 3 business day of employees first day of employment.

☒ I-9 (file separately)

✓ oracle

Employer Representative:

Date:

100  
J.M.  
10/13/2015